



**AISF Annual Teaching & School Leadership Conference  
“Tools of Our Trade”  
Greater Fort Lauderdale Convention Center  
Friday, March 23, 2012**

Over five hundred administrators and teachers are expected to participate in our Annual Professional Day Program. AISF private-independent affiliated schools enroll over 25,000 students in more than a dozen Florida counties. Visiting schools also attend. See [www.aisfl.com](http://www.aisfl.com) for more information about our schools. Call the AISF State Office for more “demographic” information about schools and attendees in past years.

**Vendors/Exhibitors are welcome to participate in this professional day.** The one-day meeting format includes: Opening Session at 8:30am, three breakout session time slots with nine choices in each, thirty minute breaks after the opening session and between each break out session slot, as well as, time during registration and between the last session and the luncheon meeting that starts at 1:15pm. Table set up is from 6:30 to 7:30am. Most attendees drive in for the day so they are ready to meet Vendor/Exhibitors, as soon as they pick up their name badges from the registration tables that open about 7:00am. All vendors/exhibitors have high visibility and traffic!

Attached is the Vendor/Exhibitor Registration Form. Please complete and mail **with your check** to arrive by Friday, March 9<sup>th</sup>, 2012, to reserve your table (s). Space is limited. Table(s) will be reserved in the order that completed forms and checks are received which may mean that all tables will be reserved before this deadline. (If your check must come separately from this form, please send us a copy of your check/purchase order with this form.)

**IMPORTANT INFORMATION (save for use in planning your participation)**

**Door Prizes:** Our teachers and administrators always enjoy door prize gifts. If you can provide a gift that has a value of at least \$100, please label it with your company or organization’s name and leave it with the AISF representative at the Vendor/Exhibitor registration desk. Your gift will be announced during the luncheon drawing and appreciated by the recipient!

**Hotel:** Call 954-527-2700 to reserve a room at the Embassy Suites, Fort Lauderdale

**Hotel, Group rate of \$169.00 +tax for a single/double room. The group code is "AFE." Deadline: Friday, March 9<sup>th</sup>, 2012.**

**Directions & Parking:** The conference center is located inside Port Everglades at 1950 Eisenhower Boulevard in Fort Lauderdale and SE 17<sup>th</sup> St. The Embassy Suites Hotel is conveniently located on the same block. You will need an official photo ID to enter the Port gate on SE 17<sup>th</sup> Street Causeway. Follow signs to the parking garage and use the skywalk to enter the building.

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**Unloading Materials:** If you cannot carry your materials from the garage to the exhibit area in the lobby of the Floridian Ballroom, please contact Cindy Oosthuizen, AISF Executive Secretary, 954-267- 9496 in advance for special instructions and directions.

**Internet Access:** Will be available for a fee with the Greater Fort Lauderdale Convention Center. Contact information will be available a later date.

## **REGISTRATION**

You may register in a number of ways. Please complete the Registration Form and mail it to the AISF State Office with your check made out to AISF. Be sure to include your e-mail address. You may also email, fax or bring the registration form to reserve a table(s) to the AISF State Office, however, no confirmation will be made until your check arrives. Please make a copy of the completed form to keep for your records.

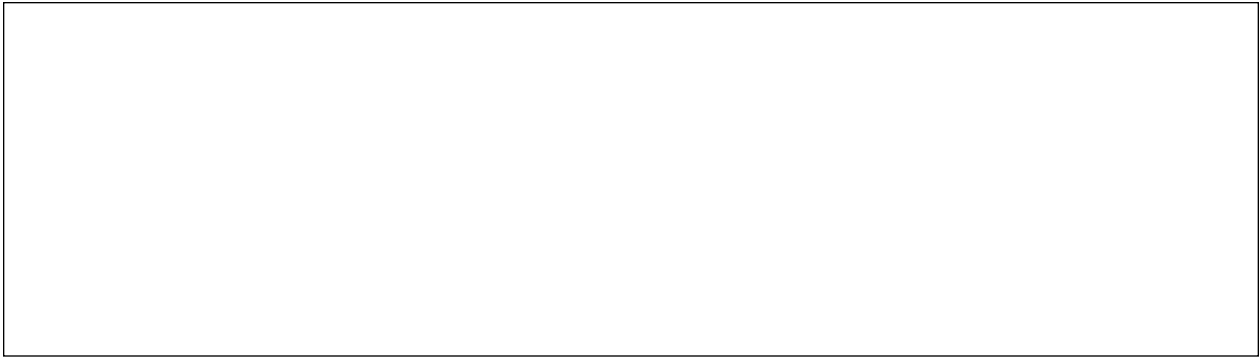
## **PATRONS PROGRAM**

Vendors/Exhibitors are also invited to support AISF and its member schools through the Patrons program on a yearly basis. A brochure is included in this package to see the benefits of such a relationship. If you have any questions, please do not hesitate to contact the AISF State Office.

Cordially,

**Cindy**

Cindy Oosthuizen  
AISF Executive Secretary



# VENDOR/EXHIBITOR REGISTRATION FORM

AISF Annual Teaching & School Leadership Conference  
Greater Fort Lauderdale/Broward County Convention Center  
Friday, March 23, 2012

Note: Paid reservations received by mail/courier service by March 9<sup>th</sup>, 2012, will be listed in the conference program. All reservation forms and checks must be received by this date. Table space may fill earlier!

Business/Service/Product:

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Please print name of business/service/product  
for use in program.

Address:-----

City:----- State:----- Zip:-----

Telephone:----- Fax:----- Email:-----

Name(s) of representative(s) attending conference from above and \*person to receive pre-conference Vendor/Exhibitor confirmation, information and instructions.

Be sure to provide \*person's contact phone, e-mail, and fax numbers.

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Description of Business/Product/Service (to be used in conference publications):

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Check number of eight-foot covered and skirted tables requested:

\_\_\_\_ 1 table \$300\*      \_\_\_\_ 2 tables \$495\*      \_\_\_\_ 3 tables  
\$690\*

\*AISF Patrons Program sponsors should deduct 10% from this table charge.

Special facilities/accommodations requested:

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Electrical service requested: \_\_Yes    \_\_No For an outlet for two plugs, please add \$84.80 to table charge. (Patron discount is not available because the installation is provided by an outside contractor. The contractor may charge for late requests or changes.)

**If you plan to contribute a door prize gift with a value of \$100 or more, check below:**

**\_\_\_\_\_ Yes, please call me to arrange details.**

**\_\_\_\_\_ No, not this year.**

**Please make check for table(s) plus electric outlet charge, if needed, payable to**

**AISF, 1001 W. Cypress Creek Rd., Ste 320C, Ft. Lauderdale, FL 33309.**

**Questions: Cindy Oosthuizen at 954-267-9496 or email:**

**[aisfoffice@aol.com](mailto:aisfoffice@aol.com). The AISF Federal Tax ID number is 592393307.**

**Deadline for forms and checks: March 9<sup>th</sup>, 2012.**

**WORD: AISF Annual Teacher and Leadership**

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